



All Saints with Holy Trinity Church Loughborough

MINUTES for Annual Parochial Council Meeting

7.00pm 29th April 2025

Meeting to be held in church

MEETING OF THE PARISHIONERS OF ALL SAINTS WITH HOLY TRINITY

The Rev'd Emily Sharman, Rector, in the Chair.

			Lead
1.		Attendance & Apologies There were 33 attendees of the meeting. Apologies had been received from: Martyn Davidson, Ann Greenwood, Roger Wilson, Claire Gregson, Hannah Doit.	Chair
2.		Opening Prayer Rev'd Emily Sharman welcomed people to the meeting and opened the meeting in prayer.	Chair
3.		Minutes of meeting 30/04/2024 The APCM approved the minutes of the 2024 meeting of the parishioners. The motion was proposed by Bridget Towle and seconded by Howard Jones. The motion was passed unanimously.	Chair
4.		Election of Church Wardens Churchwardens are elected annually. There were two nominations who were duly elected: Gwyn Bates – proposed: Jo Wilkinson, seconded: Nicky Morgan Graeme Smith – proposed: Gwyn Bates, seconded: Nicky Morgan The Chair gave an overview to the role of Churchwarden and thanked both Gwyn and Nicky for their efforts as Churchwardens over the 2023-24 period. Gwyn then gave a special thank you to Nicky as she steps down as Churchwarden and presented her with a gift from the church. Emily gave a special thanks to Gwyn as well for her continued service.	Chair
5.		Meeting to close The chair formally closed the meeting.	

MEETING OF THE QUALIFIED ELECTORS OF ALL SAINTS WITH HOLY TRINITY

The Rev'd Emily Sharman, Rector, in the chair.

			Lead
1.		Minutes of the Meeting held 30/04/2024 The minutes were approved as a true and accurate record. The motion was proposed by Bridget Towle, seconded by Nicky Morgan, and passed unanimously.	Chair
2.		Report on new Electoral Roll Lee Bradley, as the Church Electoral Roll Officer, presented the numbers on the electoral roll. Ahead of the APCM, a new roll had been prepared with 105 names on it, 25 living in the parish, 80 out of the parish. There were 136 on last year's roll. There was a motion to formally accept the report, this was moved by the Chair and passed unanimously. The meeting thanked Lee for his efforts in the role.	Church Electoral Roll Officer

3.	<p>Annual Report and Accounts for the year ending 31st December 2024 (<i>circulated prior to the meeting</i>)</p> <p>James Badger, PCC Vice-Chair, presented the annual report and thanked everyone for their contributions to the life of All Saints, thanked the Churchwardens and Standing Committee, and noted an error in the report. The location of the Global Carol Service was Leicester Cathedral rather than St Martin's House.</p> <p>Nicky then thanked David Newman for his work and contribution as Convener of the Ministry Team.</p> <p>Bridget Towle, Church Treasurer, presented the annual accounts to the APCM. Bridget confirmed the Annual Report & Accounts to 31st December 2024 had been confirmed as accurate by the independent examiner Cound & Co and approved by the PCC on 24th March 2025, when they were signed by the Rev'd Emily Sharman as Rector. As a registered charity, the report and accounts would be posted on the Charity Commission website. Prior to the meeting, those on the electoral roll had been informed that the Annual Report and Accounts were on the Church website and copies had been made available on request. The role of the APCM was to formally receive the report and accounts.</p> <p>During her presentation of the accounts, Bridget highlighted key points of note in the accounts to the meeting before taking questions. Key points raised were:</p> <ul style="list-style-type: none"> - The role of finance is to support and enable the work of All Saints; it is the finance team's aim to use the money donated to obtain, prudently, the outcomes that the Rector, Churchwardens, PCC, and congregation require - The annual accounts give a picture of the life of the church during 2024, showing the generosity and growth of our congregation. - Bridget thanked all who donate to the church. - The income from planned giving increased from £92k to £104k, an increase of over £11k in the year. The regular personal giving with the associated Gift Aid is the backbone of the church's income, it makes up over 80% of unrestricted income. Claims of nearly £30k of Gift Aid and £2k of VAT were made in 2024. - We are grateful to the Edward Warner trust for grants totalling £2,219 in the year, which are recorded under Donations from other charities. The grants went towards the costs of the Christmas tree festival, buying the access ramp and some other items. - Funds raised at the Christmas tree festival were paid into the south roof fund, therefore the £7k raised appears in restricted funds. - The total unrestricted income for 2024 was £165,545. - The total Unrestricted expenditure for 2024 was £ 157,825. This gave the church a surplus on the year of £7,720. - The church also has Restricted funds which are held for defined purposes. In 2024 major efforts were made to raise funds for the replacement south roof. The congregation responded with great generosity to a Lent appeal. The money raised in 2024 was £54k plus nearly £17k of linked Gift Aid. - Donations from other charities has an amount £20,974, this is funding from the national church via the Diocese for the Arts project, that is part of the Intercultural Worshipping Community work. The IWC arts project spent £7,859 in 2024 with about £13k remaining. <p>Bridget thanked the members of the finance team: Tony Middleditch, Graeme Smith, Roger Webber, Colin Berry, and James Badger.</p> <p>The meeting formally received the annual report and accounts. Bridget Towle proposed the motion, Gwyn Bates seconded the motion, the motion was passed unanimously.</p> <p>The Meeting thanked both Bridget and the rest of the finance team for their efforts.</p>	Church Treasurer
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4.		<p>Appointment of Auditors</p> <p>The APCM appointed Cound & Co as independent examiners for 2025 and delegated setting their fee to Bridget Towle as Church Treasurer. The motion was proposed by Bridget Towle, seconded by James Badger, and passed unanimously.</p>	Chair
5.		<p>Safeguarding (<i>report circulated prior to the meeting</i>)</p> <p>The Chair presented the report to the meeting on behalf of the Safeguarding Coordinator. The APCM formally received the report and thanked the safeguarding team for their efforts; the motion was proposed Angela Clark, seconded by Penny Pullan, and passed unanimously.</p>	Chair
6.		<p>Fabric Report (<i>report circulated prior to the meeting</i>)</p> <p>Gwyn Bates thanked Will Burns, Fabric Officer, and John Dimmick, Maintenance manager, for their efforts and work over the last year.</p> <p>The APCM formally received the report; the motion was proposed by Les Willmore, seconded by Graeme Smith, and passed unanimously.</p>	Chair
7.		<p>Deanery Synod Report (<i>report circulated prior to the meeting</i>)</p> <p>James Badger presented the Deanery Synod report and thanked Deb Green, the other Deanery Synod representative and Penny Pullan and Les Willmore, as Diocesan Synod Representatives. There was a question on the impact of Minster Communities on Deanery Synods and whether the Synods would cease to exist. There would be no change to Deanery Synods in the short term.</p> <p>The APCM formally received the report; the motion was proposed by Nicky Morgan, seconded by Angela Woodward, and passed unanimously.</p>	Chair
8.		<p>Election of PCC Members</p> <p>There were three vacancies on the PCC and three nominations had been received.</p> <p>Nicky Morgan – proposed: Graeme Smith, seconded: Gwyn Bates Carolyn Shoyer – proposed: Gwyn Bates, seconded: James Badger Claire Gregson – proposed: Howard Jones, seconded: Gail Hastilow</p>	PCC Vice-Chair
9.		<p>Commissioning of Deputy Wardens/ Warden Team</p> <p>The Deputy Warden and Warden Team were commissioned at the meeting in their roles and the Rector said a prayer of blessing over them.</p>	Chair
10.		<p>Questions, comments, and votes of Thanks</p> <p>There were no items of any other business.</p>	
		<p>Comfort Break and Refreshments</p>	
11.		<p>Presentation by Rector</p> <p>The Chair gave a brief presentation on her reflections since becoming Rector two months before the meeting. Emily shared reflections of the warmth shown by congregants, pulling out the strength of community in the Wednesday mid-week communion service, the impact of the Intercultural Worshipping Community project, and the opportunities presented to work with local primary schools.</p> <p>The Chair then invited attendees to share their own ideas for the future of All Saints with Holy Trinity for her to reflect on and feed into the thinking of PCC and wider leadership. Emily would collate the ideas and suggestions into an article for the Church newsletter and invite people to participate in making them a reality.</p>	Chair
12.		<p>Meeting to Close</p> <p>The Chair formally called the meeting to a close.</p>	

Author: James Badger

Date: 30 April 2025