



All Saints with Holy Trinity Church Loughborough

APCM Minutes Wednesday 26th May 2021

	MEETING OF THE PARISHIONERS OF ALL SAINTS WITH HOLY TRINITY	
1.	Revd Wendy Dalrymple (WD) welcomed everyone to the Zoom meeting.	
2.	Confirmation of Minutes from meeting held 30/09/2020 Minutes agreed and signed	The minutes were accepted as an accurate record of the meeting.
3.	Election of Church Wardens Church wardens are elected annually but usually serve a 3-year term. This year both church wardens had agreed to stand for a further term. Church Warden Nomination: Gwyn Bates Proposed - Bridget Towle Seconded - Rachael Brind-Surch Church Warden Nomination: Angela Woodward Proposed – Lee Bradley Seconded – Penny White Revd WD thanked them very much for standing. She thanked them for their prayerful presence in their support of her and of the church and. acknowledged their work throughout the changing effects of Covid.	The meeting elected Gwyn Bates as Church Warden The meeting elected Angela Woodward as Church Warden
	The meeting of the Parishioners closed at 7.36pm	



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	MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING OF ALL SAINTS WITH HOLY TRINITY	
1.	<p>Confirmation of Minutes from meeting held 30/09/2020</p> <p>Minutes agreed and signed</p>	The minutes were accepted as an accurate record of the meeting.
2.	<p>Electoral Roll Report</p> <p>At the close of the electoral roll prior to this meeting the number stood at 134 people.</p> <p>This year we have lost 2 members of our roll through death, Barbara Conway and John Rouse. We remember them fondly this evening.</p> <p>1 member has moved away from the area and 1 member has left us to become a Roman Catholic and we send our prayers and blessing to Amy as she continues her spiritual journey.</p>	
3.	<p>Annual Report and Account <i>(circulated prior to the meeting)</i></p> <p>The Annual report was presented by Bridget Towle.</p> <p>2020 was not a routine year. The accounts reflect the impact of the pandemic on church activities, but also the resilience of church finances based on both the support and generosity of present church members, but also the faithfulness of donors from the past who created our reserve funds.</p> <p>As your Treasurer I need to remind you of the formal position. The annual report and accounts for 2020 were confirmed as accurate by the independent examiner, Cound & Co, and approved by the PCC on 27th March, when they were signed by the Rector as chair of the PCC.</p> <p>As we are a registered charity the report and accounts have been posted on the Charity Commission website. Copies have been circulated by email to those on the electoral roll and those requesting a copy.</p> <p>The role of this meeting is to receive the annual report and accounts.</p>	



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I also accept the challenge that it is my role to provide an understanding of the church's financial situation, on Zoom. I'm aware that some of you may have a copy of the accounts in front of you, but others may not.

Firstly, let's look at the Unrestricted funds, these cover the general running costs of the church. We had an income of £118,866, this chiefly came from church members whose planned giving held steady. It was also boosted by the special Easter donations and a legacy. In a year when it was not possible to fund raise from the general public through a summer fete or Christmas tree festival the regular giving of church members has been critical. We are supported by the Parish Giving Scheme which during the year moved from paper forms to offer people the choice of joining by telephone or online. The PGS is a wonderful scheme, which also collects Gift Aid for us monthly. Thank you to those who have joined during the year and those who have continued, for all this faithfulness the church is extremely grateful.

The income from our properties reduced as we had a gap in tenancy at the Rosebery Centre. In March the Rosebery Community Association decided that as a result of the pandemic they could not continue. After taking professional advice from both our property agent and lawyers the PCC rented out the building from August onwards to Loughborough Inclusion Partnership, a special needs school. Rent is being received on a regular basis.

Of course, as a Parish we are most fortunate to have the support of the Diocese. It is the policy of the Church of England that clergy salaries are paid by the Diocese. As a parish we also benefit from a Diocesan Growth grant towards the employment of the Director of Mission through Music. It was therefore appropriate that the PCC, mindful that we receive more from the Diocese than we give, increased our annual commitment to the Diocese to £45,000. I'm pleased to report that we paid this amount in full.

The general expenditure was well controlled with some savings whilst the church building was closed. The enabling



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of WiFi in the church was a timely and appropriate investment. We also continued to maintain the building, including temporary repairs to the south roof.

The total general expenditure for 2020 was £122,535 which slightly exceeded income resulting in a loss of £3,669. This amount is covered by our general reserves, which are still satisfactory as we continue through the second year of the pandemic.

The church also has Restricted funds which are used for major projects such as the Chancel Restoration. In 2020 we received project donations of about £50,000 to be added to the funds already raised in the past two years. With committed funds equalling the contracted cost of £103,689 plus VAT and architect's fees work commenced on the Chancel roof. This resulted in the payment of substantial invoices, but also a church building free by Christmas of bucketfuls of rainwater. Expenditure on the project will continue into 2021. Fortunately, we are able to reclaim VAT payments for work on the building.

At Christmas fund raising moved on towards the future purchase of filming, recording and streaming equipment. The £10,000 raised at Christmas will be held in the Designated Heritage fund.

Early in 2020 Tony Middleditch took over as our bookkeeper and transferred the accounting systems onto Quickbooks. This has improved the timely flow of information to the Finance committee and PCC which has been particularly important in controlling our finances in uncertain times. I'd like to thank Tony on behalf of the PCC and church members.

I'd also like to thank Colin Berry who has looked after bookkeeping for the restricted and designated funds held in CCLA accounts since 2002. Then fundraising was taking place for the Trinity room extension. The CCLA accounts are now incorporated into the Quickbooks system. I'm grateful that Colin continues to make the successful claims for the recovery of VAT on building work.



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	<p>Planning the financial support of All Saints with Holy Trinity through a pandemic requires your PCC and Finance committee to review constantly changing circumstances. Whilst great care is being taken to control expenditure it is important to start new initiatives which encourage the growth of the church and support present members. It is possible to make these plans with confidence based on the increased giving by members of the growing congregation and the reassurance of our reserves.</p> <p>I'd like to end by thanking all members of the congregation for their continuing support, it is most encouraging.</p>	<p>There were no questions on the accounts</p> <p>The meeting received the accounts as presented.</p>
<p>4.</p>	<p>Safeguarding Report <i>(circulated prior to the meeting)</i></p> <p>Revd WD thanked both Claire Gregson Anne Meredith for their work and the work of the safeguarding team. Safeguarding has to be at the heart of our culture, of how we are as a church. Anne Meredith is standing down from her role as Child Safeguarding Officer with effect from this meeting. Claire Gregson extended her thanks to Anne for all that she brought to the role and her support of Claire in her own work as the adult safeguarding officer.</p> <p>Alison Griffin informed the meeting that she was exploring the role of the Child Safeguarding Officer with Anne Meredith to see if it was a role she felt she could take on.</p>	<p>There were no questions from the meeting</p>
<p>4.</p>	<p>Fabric Report <i>(circulated prior to the meeting)</i></p> <p>Angela Woodward extended her thanks to Chris Harvey for his support and kindness in his role as Fabric Officer</p> <p>Chris Harvey spoke to the meeting:</p> <p>We have just successfully completed the Chancel Restoration Project, securing the oldest part of this historic church for many generations to come.</p> <p>As Fabric Officer I have been involved in the chancel restoration project since 2015, working with our rector, our wardens, and our PCC and especially with our head of finance, Bridget Towle who has led the fundraising and budget management throughout this project. Thank you to Bridget, and to Maureen McKenzie who has worked in the</p>	



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background inputting the online faculty applications to the Diocese.

The Chancel project originated in 2015 after our 5 yearly Quinquennial inspection and report by our approved Conservation architect.

This 5-yearly mandatory inspection looks at all parts of the building from the tower roof to the underfloor boiler room and identifies where repairs and conservation works are required. It also prioritises the work for the next 5 years until the next inspection and report.

So, in late 2020, our conservation surveyor undertook a full inspection and report - 74 pages in total - again prioritising the necessary works required.

To help focus on the most urgent works, our conservation surveyor has also written a report identifying and summarising what is effectively our next major project - **the south aisle and south transept roofs.**

We have undertaken temporary repairs to the south aisle lead roof which will give us about 5 years breathing space in order to raise the substantial external funding required and to do all the preparatory work required before the work can commence.

This includes examining alternative roof materials, solar photo-voltaic panels and insulation, as possible options to traditional lead replacement.

Revd Emily and our speaker Erica Lees-Smith will be speaking about Eco church and climate change later, so some options for this project may be very relevant to this.

Consultations, meetings with our architect, our Diocesan Advisory Committee and specialist timber and stone specialists will follow.

Reports will be commissioned and produced, permissions sought and detailed applications for external funding prepared. Later our conservation architect will issue a specification and invite tenders, evaluate them, and identify the successful bid and award the contract. Only then can our contractors start work on site.



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	<p>I am standing down as Fabric Officer as soon as the final details of the chancel project are concluded in June or July, so we are seeking a new volunteer to take on this role and specifically to focus on the south aisle and transept roof project.</p> <p>It is an opportunity for someone to restore and secure another major part of our magnificent medieval church building for many generations to come, and to derive the same sense of achievement and satisfaction that I have gained from leading the Chancel Restoration project.</p> <p>Please speak to Revd Wendy or the wardens or to me if you would like further details.</p> <p>Revd WD thanked Chris Harvey for all his work. She also wanted to recognise Penny White in her role as leading the charge on cleaning and to thank Marek and Jamie and all others who support this work.</p> <p>Revd WD also thanked John Dimmick for supporting with the regular church maintenance</p>	<p>There were no questions from the meeting</p>
<p>5.</p>	<p>Deanery Synod Report <i>(circulated prior to the meeting)</i> Thanks for Graeme Smith, Bridget Thornhill and Bob Edge who have been our deanery synod representatives for the last term.</p>	<p>There were no questions from the meeting.</p>
<p>6.</p>	<p>Election of Deanery Synod Members</p> <p>There were 3 proposals for Deanery synod members</p> <p>James Strong Proposed: Emily Sharman Seconded: Penny White</p> <p>Bridget Thornhill Proposed: Gail Hastilow Seconded: Emma Smith</p> <p>Bob Edge Proposed: Bod Smith Seconded: Gail Hastilow</p>	<p>The meeting elected James Strong as Deanery Synod Representative</p> <p>The meeting elected Bridget Thornhill as Deanery Synod Representative</p> <p>The meeting elected Bob Edge as Deanery Synod Representative</p>



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7.	<p>Election of PCC Members</p> <p>There were 6 vacancies on the PCC. 4 nominations were received prior to the meeting.</p> <p>Nomination: Kate Burns Proposed: Angela Woodward Seconded: Angela Clark</p> <p>Nomination: Nicky Morgan Proposed: Angela Woodward Seconded: Gwyn Bates</p> <p>Nomination: Jess Wardle Proposed: Gwyn Bates Seconded: Emma Smith</p> <p>Nomination: Bob Smith Proposed: Gwyn Bates Seconded: Claire Gregson</p> <p>The meeting received 1 nomination. Nomination: Penny Pullen Proposed: Rachael Brind-Surch Seconded: Claire Gregson</p> <p>The meeting agreed to carry the remaining vacancy for the year.</p> <p>Revd WD extended her thanks to those members of the PCC standing down at this meeting - Gail Hastilow, Adina State, Sean Fitzpatrick, Joanna Nyabadza and Emma Smith – thanked all those continuing to stand and welcomed all those members joining the PCC for the first time.</p>	<p>The meeting elected Kate Burns to the PCC</p> <p>The meeting elected Nicky Morgan to the PCC</p> <p>The meeting elected Jess Wardle to the PCC</p> <p>The meeting elected Bob Smith to the PCC</p> <p>The meeting elected Penny Pullan to the PCC</p>
8.	<p>To appoint the Warden Team</p> <p>Gwyn Bates explained that there is a team of people supporting the wardens. At present there are 5 members of the Warden team</p> <p>Norman Hankey Rachel Brind-Surch Jenny Jones Penny White Jo Wilkinson</p>	



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	<p>Anne Johnson and Trevor Shaw are standing down from the team but continuing to support the church in other ways.</p>	
9.	<p>Appointment of Auditor</p> <p>Bridget Towle proposed the appointment of Cound and Co as the Official Examiners for 2021</p>	<p>The meeting agreed to the appointment of Cound & Co as the official examiner</p>
10.	<p>Vote of Thanks</p> <p>Revd WD extended her thanks particularly to Penny Pullan and her son Richard, and to Martin Pilton and his daughter Maud for their ministry providing the live streaming of services while it has not been possible for people to attend the church.</p>	
11.	<p>Eco Church</p> <p>Revd Emily Sharman spoke to the meeting:</p> <p>2020 was a really good year for ASwHT in terms of our Eco Church Journey.</p> <p>We achieved our Bronze Eco church award during lockdown, and we are heading towards our silver award and doing pretty well. We owe a huge debt of gratitude to all the people in church who have changed their working practices to make this happen.</p> <p>The Fabric Officer who has made LED light bulbs possible in our ancient building</p> <p>The “special projects team” who have incorporated Eco surveys as part of the planning process for our major projects.</p> <p>The cleaning team, Penny, who has converted to Eco friendly cleaning products and manages our waste and recycling.</p> <p>The Wombles who have tidied up outside the church and made connections with the Rectory Wildlife Garden and Transitions Loughborough</p> <p>All these individuals who have changed their understanding around the environmental impact of this church.</p> <p>I would encourage people to engage with the Creationcare app</p> <p>www.creationcare.org</p> <p>This allows household to look at their own impact on the planet and work to change things and help us work towards our silver.</p>	



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In order to achieve silver, the PCC will need to agree various things, for example

- The sourcing of paper products such as toilet roll, and printer paper
- Providing hedgehog homes and bird boxes and creating bug hotels
- Engaging with the Energy footprint tool
- Delivering a regular environmental awareness campaign through all our media, e.g., newsletters, preaching, small group sessions.
- A commitment to becoming a Fairtrade Foundation church

All these steps require policies and procedures to be changed in the church in order to ensure the commitment outlives the small group of people who are working towards getting Eco Church silver.

We are already at gold standard in teaching and worship and we will be continuing with this standard by celebrating Creantide in September.

The month will start with Climate Sunday celebration on 5th September, followed, a week later by a Bicycle blessing, then, hopefully, a Labyrinth planting session and finally, on the last Sunday of the month, an Eco Harvest Service. During this month I would like the church to consider declaring a climate emergency as part of our commitment to becoming a gold Eco Church. This would be a public declaration in line with the Church of England who have recognised the climate emergency and have put a plan in place to be net zero by 2030. We would be acknowledging that we need to act on the causes and impact of climate change and the importance of this to the younger generation.

A Tearfund report this year that said that 9 out of 10 Christian teenagers are concerned about climate change and only 1 in 10 think their church is doing enough. If Christian young people feel like this, then it is likely their peers will feel Reconnecting with our local community is important and we have a number of green groups operating local and sharing the same spaces with us.

Declaring a climate emergency would allow us put faith into the heart of the conversation. Communicating this message would involve putting a large banner on the side of our building as well as issuing a press release. Hopefully we would be the first church in our diocese to make this move, and hopefully this will be seen as an encouragement



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	to other churches to follow our example. This would also put us firmly in the diocese as an Eco Community, which is one of the five priorities that the bishop has highlighted for the future.	
12.	Presentation and reflection by Erica Lees-Smith on climate change, climate activism and Climate Strike Leicester followed by questions.	
13.	Revd Emily Sharman closed the meeting with prayer	
	Meeting closed at 8:56pm	

I certify these minutes are an accurate record of the meetings held 26th May 2020

Signed: _____ Date: _____

Revd Wendy Dalrymple - Meeting Chair