



All Saints with Holy Trinity Church Loughborough

MINUTES for Annual Parochial Council Meeting

7.00pm 19th May 2026

Meeting to be held in church

MEETING OF THE PARISHIONERS OF ALL SAINTS WITH HOLY TRINITY

The Rev'd Emily Sharman, Rector, in the Chair.

1.		Attendance & Apologies There were 31 attendees of the meeting. Apologies had been received from: Nicky Morgan Roger Willson Ros Dobbin	Chair
2.		Opening Prayer Rev'd Emily Sharman welcomed people to the meeting and opened the meeting in prayer.	Chair
3.		Minutes of meeting 29/04/2025 The APCM approved the minutes of the 2025 meeting of the parishioners. The motion was proposed by Graeme Smith and seconded by Howard Jones. The motion was passed unanimously.	Chair
4.		Election of Church Wardens Churchwardens are elected annually. There were two nominations who were duly elected: Gwyn Bates – proposed: Carol Haswell, seconded: Roger Webber Graeme Smith – proposed: Jo Wilkinson, seconded: Roger Webber The Chair thanked the Churchwardens for their efforts and work as Churchwardens in the last year and gave an overview of their crucial role in the life of the church.	Chair
5.		Meeting to close The chair formally closed the meeting.	Chair

MEETING OF THE QUALIFIED ELECTORS OF ALL SAINTS WITH HOLY TRINITY

The Rev'd Emily Sharman, Rector, in the chair.

1.		<p>Minutes of the Meeting held 29/04/2025</p> <p>The minutes were approved as a true and accurate record. The motion was proposed by Graeme Smith, seconded by Les Willmore, and passed unanimously.</p>	Chair
2.		<p>Report on new Electoral Roll</p> <p>James Badger, on behalf of the Electoral Roll Officer, presented the numbers on the electoral roll. Ahead of the APCM, the roll had been revised. There were 106 names coming into the revision, 3 names had left and 12 had joined meaning the roll stood at 115 names.</p> <p>There was a motion to formally accept the report, this was proposed by James Badger, seconded by Gwyn Bates and passed unanimously. The meeting thanked Lee for his diligent efforts in the role as the Electoral Roll Officer.</p>	Church Electoral Roll Officer
3.		<p>Annual Report and Accounts for the year ending 31st December 2025 (<i>circulated prior to the meeting</i>)</p> <p>Bridget Towle, Treasurer and Chair of Finance, presented the Annual Accounts for 2025.</p> <p>The meeting received the Treasurer's report for the 2025 accounts, noting overall healthy finances and growth in both income and church activity. Total income rose to £172,632 (up over 4%), driven by increased planned giving, visitor donations, grants, and building use. Expenditure increased to £177,025 (up c.12%), mainly due to a 10% increase in the Parish Contribution and significant maintenance costs. This resulted in a deficit of £4,393 on unrestricted funds, covered by reserves.</p> <p>Restricted fundraising successfully exceeded £300,000 for the south roof project, with major works commencing in 2025. The accounts were independently examined, approved by the PCC, and would be filed with the Charity Commission.</p> <p>The Treasurer thanked donors and the finance team.</p> <p>There was a question on the cause of the substantial increase in the amount raised by the Christmas Tree festival. It was understood that this was caused by the increase in the number of people who attended the festival, leading to an increase in the amount raised.</p> <p>The APCM formally received the report, the motion was proposed by Bridget Towle, seconded by Penny Pullan, and passed unanimously.</p>	Church Treasurer
4.		<p>Appointment of Auditors</p> <p>The APCM appointed Cound & Co as independent examiners for 2026 and delegated setting their fee to Bridget Towle as Church Treasurer. The motion was proposed by Bridget Towle, seconded by Gwyn Bates, and passed unanimously.</p>	Chair
5.		<p>Safeguarding (<i>report circulated prior to the meeting</i>)</p> <p>Claire Gregson presented the report to the meeting as the Parish Safeguarding Officer. The APCM formally received the report and thanked the safeguarding team for their efforts in a complex and changing area; the motion was proposed by James Badger, seconded by Hannah Doit, and passed unanimously.</p> <p>Special thanks were given to Claire Gregson ahead of her leaving the role in the summer of 2026. Claire had covered the role for 10 years and the church were extremely grateful for her work.</p>	Chair

6.	<p>Fabric Report (<i>report circulated prior to the meeting</i>)</p> <p>Gwyn Bates, Churchwarden, thanked Will Burns, Fabric Officer, and John Dimmick, Maintenance manager, for their efforts and work over the last year. Gwyn also thanked the cleaning team for their behind-the-scenes work, especially in light of the building work over the winter of 2025. Thanks were also given to Bridget Towle for her fundraising and work on the South Roof project.</p> <p>The APCM formally received the report; the motion was proposed by James Badger, seconded by Bob Smith, and passed unanimously.</p>	Chair
7.	<p>Deanery Synod Report (<i>report circulated prior to the meeting</i>)</p> <p>James Badger presented the Deanery Synod report and thanked Deb Green, the other Deanery Synod representative and Penny Pullan and Les Willmore, as Diocesan Synod Representatives. The meeting noted Deb Green had become Deanery Synod Lay Chair at the start of 2026 and encouraged her in the role.</p> <p>The APCM formally received the report; the motion was proposed by Howard Jones, seconded by Claire Gregson, and passed unanimously.</p>	Chair
8.	<p>Election of Deanery Synod representatives</p> <p>2026 was an election year for Deanery Synod, there were three spaces and three nominations so they were duly elected as Deanery Synod representatives.</p> <p>Frazer McAllister Bob Smith Deb Green</p>	PCC Secretary
9.	<p>Election of PCC Members</p> <p>There were seven vacancies on the PCC and three nominations had been received.</p> <p>Penelope White – proposed: Graeme Smith, seconded: Gwyn Bates Stephen Moses – proposed: Gwyn Bates, seconded: James Badger Hannah Doit – proposed: Howard Jones, seconded: Gail Hastilow Jo Wilkinson – proposed: James Badger, seconded: Gwyn Bates</p>	PCC Secretary
10.	<p>Code of Conduct Resolution</p> <p>The APCM considered the Code of Conduct resolution. There was a question on the purpose of the code of conduct and how it highlights Trustee Responsibilities. It was clarified that the Code of conduct outlines how trustees should go about their responsibilities.</p> <p>The resolution was proposed by James Badger, seconded by Stephen Barney, and agreed unanimously.</p>	PCC Secretary
11.	<p>Synod Representatives on PCC resolution</p> <p>The APCM considered the Synod Representatives on PCC resolution. There was a discussion on the purpose of the resolution and whether there might unintended consequences, for instance if Synod representatives ceased to provide that crucial link between the Synods and PCC. As Synod representatives would still be asked to submit reports from Synod meetings, the link would be maintained.</p> <p>The resolution was proposed by James Badger, seconded by Howard Jones, and agreed unanimously.</p>	PCC Secretary
12.	<p>Commissioning of Deputy Wardens/ Warden Team</p> <p>The Deputy Warden and Warden Team were commissioned at the meeting in their roles, and the Rector said a prayer of blessing over them.</p>	Chair

13.	<p>Questions, comments, and votes of Thanks</p> <p>Thanks to James Badger in his role of PCC Secretary over the last year as he would be stepping down at the end of the APCM.</p>	Chair
	Comfort Break and Refreshments	
14.	<p>Presentation by Rector</p> <p>The meeting received the Rector’s report, noting a year of growth, activity, and progress in the life of the church. Highlights included growth in family engagement through Muddy Saints, a range of worship and musical developments, and strong connections with the wider community through schools, the foodbank at Fearon Hall, care homes, and parish events.</p> <p>Key milestones included baptisms, weddings, and funerals, the launch of the Minster Community, progress on the south roof project, and the achievement of a Silver Eco Church Award. 2025 also saw the culmination of the We’re All Saints project with all four paintings now displayed in the Church, except when on tour for exhibitions across the Diocese and midlands.</p> <p>Looking ahead, the report noted plans for the Community Welcome Project, further development of children’s and music ministry, and continued outreach. The congregation was encouraged to reflect on and offer their own gifts in support of the church’s future.</p>	Chair
15.	<p>Meeting to Close</p> <p>The Chair formally called the meeting to a close.</p>	

Author: James Badger

Date: 27 May 2026